Cavendish Venues Policy on Covid-19 (Coronavirus) – reviewed 16/03/20

The UK Chief Medical Officer has raised the risk to the public from low to moderate following the declaration from the World Health Organisations declaration that there is a public health emergency warning of international concern.

Cavendish Venues remain open and all events are taking place as normal. The health and wellbeing of our staff and clients alike remains of paramount importance to our organisation and we will continue to follow and take guidance from the UK Government and Public Health England and will act accordingly as and when policies or advice changes.

The symptoms for Coronavirus to date are:
- a cough
- a high temperature
- shortness of breath

It is thought that the virus is transmitted from human to human through close contact and via respiratory droplets i.e. sneezing or coughing.

Precautions in place at Cavendish Venues:

- All public areas have been supplied with extra alcohol sanitizer dispensers and are freely available and encouraged for use throughout all parts of our buildings.

- All public areas have multiple laminated posters in place with "Catch It: Bin It : Kill It" emphasising the importance of personal hygiene being an added requirement to safe guard everybody in the buildings.

- Cleaning schedules have been further enhanced further with extra staff constantly disinfecting high-volume areas such as handrails, door handles and push plates, lifts and chairs etc.

- As customary and part of our Health and Safety for all clients and colleagues alike we actively encourage:

    o Clean hands with soap and water or alcohol-based hand rub.

    o Cover nose and mouth when coughing and sneezing with a tissue.

    o Avoid close contact with anyone with cold or flu-like symptoms.

    o Thoroughly cook meat and eggs.

Potentially infected individuals:

- Anybody attending Cavendish Venues who displays symptoms and who is considered 'at risk' will be given a protective mask and protective gloves to wear and directed to an isolation room where available. Immediate advice would then be sought from Emergency Services in the first instance by dialling 111. A record of the patient plus any staff or delegates having contact with the patient will be kept.

- In line with recommendations from Public Health England a 14-day quarantine period will be initiated for any colleagues who may be displaying symptoms.

- Our Industry Association, the MIA (Meetings Industry Association), is maintaining an archive of all relevant information regarding the virus. For details follow this link.

Updates:

27/02/2020:
We are monitoring the skin temperature of staff members.

28/02/2020:
Now that Coronavirus is appearing to be more widespread within the UK we are following NHS England advice; if we have reason to believe that anybody appears to have been in close contact (as defined HERE) with anyone who has been diagnosed with the virus, we will advise them to self-isolate even if they do not show symptoms. In practical terms no member of our staff is ever likely to be in close contact with a delegate as so defined (unless in memorable exceptional circumstances ie being stuck in a lift / medical emergency etc), if it were an event organiser then close contact could be possible.

04/03/2020:
We note that Kent's Hill Park Hotel and Conference Centre in Milton Keynes has reopened after serving as a quarantine centre for a number of UK nationals returning from Wuhan.

09/03/2020:
One of our directors attended an MIA (Meetings Industry Association) meeting, specifically about Covid-19 and how our industry should respond. We will continue to follow all government advice to the letter.

13/03/2020:
We continue to monitor and follow government advice, https://www.mia-uk.org/Coronavirus-Resources.
We have signed up to the regular webinars organised by UK Hospitality on Covid-19 and the gov.uk broadcast email.

16/03/2020:
We continue to monitor all government resources to ensure we are abiding by best practise at all times.